

## **Central Alabama Community College**

2017-2018 Independent Verification Work Sheet (V1, V4, V5)

Your 2017-2018 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify you provided correct information, we will compare your FAFSA with the information on this verification document and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and a parent whose information was reported on the FAFSA must complete and sign this institutional verification document, attach any required documents, and submit the form and other required documents to us within 15 days. We may ask for additional information. If you have questions about verification, contact the Financial Aid Office.

Student's Last Name	Student's First Name	Student's M.I.	Student's Social Security Number (last 4 digits)
Student's Street Address (incl	lude apt. #)	Student's Date of Birth	
City	State	Zip Code	Student's Email Address
		Cell Phone Number	Student's CACC ID Number (if known)

List below the people in your student's household. Include:

- J The student
- The student's spouse, if the student is married.
- The student's or spouse's children if the student or spouse will provide more than half of their support from July 1, 2017 through June 30, 2018, even if the children do not live with the student..
- Other people if they now live with the student and the student or spouse provides more than half of the other person's support and will continue to provide more than half of that person's support through June 30, 2018.

Of the household members that you will list below, indicate who will be enrolled at least half-time in a degree, diploma, or certificate program at an eligible postsecondary school any time between July 1, 2017 and June 30, 2018. Include the name of the college.

Full Name	Age	Relationship	College	Will be Enrolled for at Least 6 Semester Hrs
Lucille Ball (example)	18	Self	CACC	Yes

Student's Name:	Student ID #:	Page 2 of 3
C-1. Verification of 2015 IRS Incom	e Tax Return Information for Student Tax Filers	
Instructions: Complete this section if the student f DRT) that is part of FAFSA on the Web.	filed a 2015 IRS income tax return. The best way to verify income is by t	using the IRS Data Retrieval Tool (IRS

Check the box that applies:

The student (and, if married, my spouse) has used the IRS DRT in FAFSA on the Web to transfer 2015 IRS income tax return information into the student's FAFSA.

The student (and, if married, my spouse) has not yet used the IRS DRT in FAFSA on the Web, but will use the tool to transfer 2015 IRS income tax return information into the student's FAFSA.

The student (and, if married, my spouse) is <u>unable or chooses not to use</u> the IRS DRT in FAFSA on the WEB, and instead will provide the school a copy of their 2015 IRS Federal Tax Return.

If you are unable to locate your tax return copy, you may obtain a 2015 IRS Tax Return Transcript by the following means:

- Online Request Go to <a href="www.IRS.gov">www.IRS.gov</a>, under the Tools heading on the IRS homepage, click "Get a Tax Transcript." Make sure to request the "IRS Tax Account Transcript."

  The boundary of the "IRS Tax Account Transcript."
- Telephone Request 1-800-908-9946
- Paper Request Form IRS Form 4506-T

Amended Tax Returns – Tax filers who have amended their 2015 tax return should send to the Financial Aid Office a signed copy of the 2015 1040X amendment and a 2015 IRS Tax Return Transcript from the IRS which may be obtained by the following instructions above.

## C-2. Verification of 2015 Income Information for Student Nontax Filers

Instructions: Complete this section if the student did not file and is not required to file a 2015 income tax return with the IRS.

Check the box that applies:

The student was not employed and had no income earned from work in 2015. Therefore, the student has not filed and is not required to file a 2015 Federal Income Tax Return.

The student's spouse (if married) was not employed and had no income earned from work in 2015. Therefore, the spouse has not filed and is not required to file a 2015 Federal income Tax Return.

The student (and/or the student's spouse, if married) was employed in 2015 but has not filed and is not required to file a 2015 Federal Income Tax Return. List below the names of all employers, the amount from each employer in 2015, and whether an IRS W-2 form was provided. (Provide copies of all 2015 IRS W-2 forms issued to the student by their employers.). List every employer even if the employer did not issue an IRS W-2 form.

If more space is needed, provide a separate page with the student's name and ID number at the top.

Employer's Name	2015 Amount Earned	IRS W-2 Provided? (Y or N)

E. Certification and Signatures	
, , ,	eported to qualify for Federal Student aid is complete and correct. I understand that and that adjustments to my financial aid eligibility may be required.
Student's Signature (Required)	 

Student ID #: \_\_\_\_\_

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both. Also, you may be subject to disciplinary action by the College.

<u>Do not</u> mail this worksheet to the U.S. Department of Education. Return this worksheet to the Financial Aid Office at:

Financial Aid Office – Alexander City Campus 1675 Cherokee Road Alexander City, AL 35010

Student's Name: \_\_\_\_\_

Financial Aid Office – Childersburg Campus 34091 US Hwy 280 Childersburg, AL 35044 Financial Aid Office – Talladega Center 1009 South Street East Talladega, AL 35160

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You should make a copy of this worksheet for your records.

The Free Application for Federal Student Aid (FAFSA) is the only form that a student is required to complete to be considered for student assistance from any of the Title IV, HEA programs. No additional application or other request for information can be required by an institution in support of the student's request for Title IV, HEA program assistance, except for information needed to ensure the student's eligibility for such assistance (e.g., information needed to complete verification or to demonstrate compliance with the student eligibility provisions of the HEA and the regulations).

It is the official policy of the Alabama Community College System that no person shall, on the grounds of race, color, handicap, gender, religion, creed, or age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program, activity, or employment. Central Alabama Community College will make reasonable accommodations for qualified disabled applicants or employees.